

## GROUP 3 – VACCINATIONS IN CASE OF LOCKDOWN

GELFLEX LABORATORIES  
52 Mulgool Road  
Malaga WA 6090

Tuesday, 23 November 2021

### Private and confidential

#### Vaccinations in case of lockdown

As you will likely be aware, the Premier announced that on the advice of the Chief Health Officer, certain occupations and industries, and those workers contained within these groups, will be required to get the COVID-19 vaccination in order to **continue working or attend the workplace in the event of a lockdown**.

Based on the current information provided by the WA Government, it is believed that you may fall into Category 3, which requires staff to be fully vaccinated to attend work in the case of a future lockdown or similar restrictions.

We want to take this opportunity to ensure you are aware of the requirement so, if you are not already vaccinated, you have time to make an appointment or attend a state-run vaccination hub.

To help ensure people can receive their vaccination in time, a number of additional vaccine hubs, including walk-up clinics have been set up as well as expanding the GP and pharmacy network. More information is available at <https://rollup.wa.gov.au/>.

Due to this announcement, the business will be collecting workers' vaccination statuses to enable us to properly plan for business continuity during such event. If you are willing to disclose your vaccination status, please provide us with information of your vaccination status in accordance with the following table as soon as reasonably practicable.

Circumstances	Action
I am <b>fully vaccinated</b> (I have had two COVID-19 vaccinations)	Provide evidence that you have received a first and second dose of the COVID-19 vaccine.  This may be in the form of a COVID-19 digital certificate or Immunisation History Statement.
I am <b>partially vaccinated</b>	Provide evidence that you have received the first COVID-19 vaccine and details of the date of your second vaccination.  Once you have received your second dose, you must provide us with the required evidence.

Circumstances	Action
I am <b>unvaccinated</b>	Please advise whether: <ul style="list-style-type: none"> <li>• you intend to be vaccinated and the date of your first vaccination appointment; or</li> <li>• you do not intend to be vaccinated.</li> </ul>
I am <b>exempt</b> from having the COVID-19 vaccine	Provide copy of the exemption provided by the Australian Immunisation Register or Chief Health Officer.

Please email confirmation of your vaccination status, with the relevant proof, to [shaun@gelflex.com](mailto:shaun@gelflex.com) . In providing this information you consent to us providing a copy of this proof to the owner, occupier, operator or person in charge of a workplace or facility for the purpose of complying with a relevant direction or order.

Employees can download their COVID-19 Digital Certificate or Immunisation History Statement from the MyGov website. We confirm that this information is required to be kept as part of your employee record and will be stored securely.

We will continue to monitor the situation and provide further information when it is available.

Again, we wanted to take this opportunity to ensure you understood the requirement to vaccinate and had an opportunity to get vaccinated and/or obtain the evidence you may need. Unvaccinated workers will be prohibited from attending the workplace during any lockdown or other similar restrictions.

If you would like to discuss this letter or have any concerns, please contact Shaun Gartland on 0428 788 541

Yours sincerely,



Shaun Gartland  
Finance Manager